

REGISTRATION FORM



Childs name:

Date of Birth

Address:

Parent/carer 1:

Home phone:

Mobile:

e-mail:

Address (If different from above):

Parent/carer 2:

Home phone:

Mobile:

e-mail:

Address (If different from above):

Emergency contact name:

Home phone:

Mobile:

Does your child have any medical conditions of which we should be aware i.e. asthma, epilepsy, diabetes, known allergies?

Doctors name:

Surgery:

Does your child have any food allergies or intolerances? Is there any food they can't have?

I am happy for my child to watch U rated videos. YES/NO

I give permission for my child to use their prescribed inhaler whilst attending Breakfast Club.

Signed:

Relationship:

In the event of my child requiring emergency treatment and the staff being unable to contact me, I give consent for the member of staff accompanying my child to hospital to approve the application of any emergency treatment including anaesthetic advised by the medical authorities for the well-being of my child.

I give permission for Breakfast Club staff to take digital photos of my child at club. The photos may be used in promotional materials, on displays or for sharing with you.

Signed:

Relationship:

I agree to the terms of payment.

I understand my child must follow the code of conduct whilst attending breakfast club.

I understand that the Breakfast Club cannot accept responsibility for my child's possessions or valuables whilst they are attending the club.

Signed:

Relationship:

All data will be processed in accordance with data protection legislation. Breakfast Titans - First Tower is registered as a 'Controller' under the Data Protection (Jersey) Law 2018 as we collect and process personal information about you. We process and hold your information to provide public services and meet our statutory obligations.

Terms & Conditions of Payment

- A completed registration form is required for each child attending the club.
- This is paid termly, half termly or weekly. A member of the breakfast club will keep an accurate record of attendance and payment.
- PAYMENT MUST BE MADE FOR THE FULL WEEK, even if you do not require a place every day
- In the event of the child being ill / absent then payment is still required.
- Payment will not be required on days where the school is closed for: Bank Holidays, INSET days

For parents who choose to pay by BACs the following applies:

- A record will be kept of any parents who pay in advance so that this is credited for the child's next attendance.
- Parents who choose to pay termly or half-termly MUST show that they have made payment by the dates above.

Failure to pay by the dates above the place will be suspended for the following week to avoid an accumulation of fees. On receipt of payment the place will be reinstated immediately.

BACS DETAILS

SumUp Payments Limited. Bank account name: Breakfast Titans (please add your child's name as the reference). Bank account number: **58739962** Sort code: **04-14-50**

If you miss a week's payment the place will be suspended for the following week to avoid an accumulation of fees. On receipt of payment the place will be reinstated immediately.

Code of Conduct

The code of behaviour mirrors the high expectations within First Tower School.

Everyone at breakfast Club is expected to:-

- Behave appropriately at all times to ensure their own and that of other people's safety.
- Respect everyone attending Breakfast club.
- Respect the staff at Breakfast club.
- Look after and respect resources that are used.

Any child who behaves inappropriately will be reminded about our rules of conduct and will have the opportunity to talk about the issues relating to and resulting from their behaviour. If poor behaviour is serious and/or persistent, parents/carers will be informed either verbally or in writing and asked to meet a member of staff to discuss ways forward. Ultimately, if poor behaviour continues, or any problems arise adversely affecting the health and safety of themselves or others, a meeting with parents/carers will ensue to discuss removing the offer of placement at Breakfast Titans.

RETURN TO: breakfasttitans@outlook.com